

Attachment A
ADMINISTRATIVE SANCTIONS SANCTIONING GRID

I. Determine Supervision and Behavior Severity Levels

BEHAVIOR SEVERITY LEVEL CHART		
Low – Behavior Severity Level 1	Medium - Behavior Severity Level 2	High - Behavior Severity Level 3
<ul style="list-style-type: none"> Changes residence without permission Fails to report Fails to answer truthfully Fails to abide by a direction Fails to pay fines or fees Fails to maintain employment and/or education Admits to drug or alcohol use Attends, but is not engaged in treatment 	<ul style="list-style-type: none"> Refuses to provide U/A and/or BAC Unadmitted positive U/A Possesses drugs or alcohol Commits a law violation or a non-person misdemeanor Fails to take medication as prescribed Willfully refuses to pay restitution/compensatory fines as directed Suspended from treatment Leaves the state without authorization Exhibits pattern of non-compliance with case plan 	<ul style="list-style-type: none"> Absconds Commits a person crime Commits a new felony Possesses a weapon Violates a no contact order or directive Violates or fails to comply with a “no relationship” order as directed Refuses to allow a home visit Refuses or fails to submit to a search Refuses to comply with imposed sanctions Refuses to comply with case plan Terminated from treatment Violates curfew/geographic restrictions

II. Determine Appropriate Behavior Level Response

Supervision Level	Behavior Severity Level		
	L	M	H
L	**	L	M
M	L	M	H
H	M	M	H

** If the offender has a low supervision level and low severity behavior, a verbal reprimand or other appropriate intervention is the recommended response.

BEHAVIOR RESPONSE CHART		
Low - Behavior Response Level 1	Medium - Behavior Response Level 2	High - Behavior Response Level 3
<p>CUSTODY UNITS</p> <ul style="list-style-type: none"> Presumption of up to 5 units of community service, work crew, house arrest, or day reporting center Up to 3 units may be used for jail 	<p>CUSTODY UNITS</p> <ul style="list-style-type: none"> Up to 7 units of community service, work crew, house arrest, day reporting center, or jail 	<p>CUSTODY UNITS</p> <ul style="list-style-type: none"> Electronic house arrest (0- 45 units) Work crew (0-8 units) Jail (0-45 units) Revoke to jail (up to 180 days maximum) Revoke to prison
NON-CUSTODY UNITS		
<ul style="list-style-type: none"> Issue a verbal reprimand Issue a written reprimand Require random U/A call in Increase reporting Require day detention Require a staffing with PPO, supervisor and/or judge 	<ul style="list-style-type: none"> Impose curfew Report to Day Reporting Center Place on GPS or EM equipment 	<ul style="list-style-type: none"> Impose up to 30 days curfew Take away earned time
INTERVENTIONS (IN LIEU OF SANCTION)		
<ul style="list-style-type: none"> Assign a Thinking Report Participate in support group or self-help program Increase or require programming 	<ul style="list-style-type: none"> Develop/revise/practice relapse prevention plan Impose remedial treatment to address need Complete inpatient treatment 	

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III. Override Considerations: If the response level is inappropriate, an override may be considered for the following circumstances. Overrides may be used to move to a higher severity level within the grid.

Override Considerations
<ul style="list-style-type: none">• The offender threatens or is violent.• The offender evades or escapes, or attempts.• The offender puts the PPO/Law Enforcement in danger or unsafe situation.• The offender is already in custody.

IV. Rule 58-45: If the Behavior Response Chart is insufficient to address the seriousness of the violation, a higher level of sanction, up to and including returning an offender to Court or the Board of Parole and Post-Prison Supervision, may be imposed only after consultation and agreement of the unit supervisor or approval process established by the county agency or local supervisory authority.

Level of Authority for Probation	
• Agency	0-60 Units
• Court	Over 60 Units
Level of Authority for Parole / PPS	
• Parole Officer	0-30 Units
• Agency/Hearings Officer	31-60 Units
• Supervisory Authority/Board	61-90 Units

V. Additional Considerations:

- The sanctioning units are caps only. The sanctioning authority may impose sanctions below the cap.
- An offender can be required to complete the balance of a previously imposed sanction that was not complied with, in addition to receiving a new sanction for failing to comply with an imposed sanction.
- Abscond: Changed residence, do not know whereabouts. Supervising officer has exhausted all reasonable means to locate and has requested a warrant.

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Incentives Grid

POSITIVE BEHAVIORS		
Most Important	Moderately Important	Less Important
<ul style="list-style-type: none"> • Reporting on time • Attending and participating in treatment as instructed • Completing treatment • Seeking employment • Demonstrating work habits and ethic • Attaining viable employment • Maintaining employment • Associating with pro-social associates • No longer associating with antisocial associates • Recognizing and demonstrating lifestyle change(s) • Achieving education milestone(s) • Demonstrating pro-social attitudes • Making progress toward family, parenting or relationship goal(s) • Achieving family, parenting, and relationship goal(s) 	<ul style="list-style-type: none"> • Making restitution payment • Providing a negative U/A • Maintaining sobriety • Achieving case plan goals • Complying with action plan • Complying with homework assignment • Complying with directives and/or conditions (no violations) • Complying with community work service • Complying with curfew • Complying with “no contact” directive • Progressing through “stages of change” • Meeting criteria for caseload, risk or supervision change • Completing treatment dosage • Making progress towards treatment dosage • Exhibiting effective crisis management strategy or reaction to stress • Conducting a selfless act • Complying with medication directive • Participating in pro-social activity • Being honest • Maintaining stable residence • Demonstrating rejection of criminal norms • Demonstrating empathy 	<ul style="list-style-type: none"> • Demonstrating pro-social communications style • Making a pro-social statement • Having a positive interaction with authority • Exhibiting appropriate dress and/or hygiene • Meeting financial obligations • Exhibiting other pro-social behavior • Demonstrating effective time management • Passing a polygraph • Making better choices and choice prioritization • Complying with other agency directives or services
POSITIVE BEHAVIOR RESPONSES		
High Level Response (Demonstrates intrinsic motivation to change and mastery of skills)	Moderate Level Response (Demonstrates compliance with case plan goals and conditions)	Low Level Response (Demonstrates initial change in behavior)
<ul style="list-style-type: none"> • Waive fees • Give community service credit • Terminate or discharge early • Alter or reduce sanction • Advocate for offender to authority • Modify condition 	<ul style="list-style-type: none"> • Convey written praise (including certificates, commendations on letterhead, recommendations, affirmations, congratulations) • Alter reporting requirements (including reduced reporting, change in reporting time, elimination of reporting, change in reporting venue) • Provide a tangible reward (including gift card, bus pass, fish bowl item, etc.) • Provide additional PPO support (including assistance in gaining services from another agency, attending graduation ceremonies) • Increase access to community resources • Sponsor/conduct a special event • Reduce U/A testing • Decrease contact with community corrections 	<ul style="list-style-type: none"> • Convey verbal praise (from PPO, supervisor and/or other authority) • Approve travel permit • Allow more flexibility in travel permit

Attachment B
SANCTION EQUIVALENCY TABLE

Sanction Type	Unit Equation	Stipulation
Jail	1 day equals 1 unit	only for actual days in custody
Restitution/Work Center	1 day equals 1 unit	only for actual days in custody
House Arrest	1 day equals 1 unit	only for actual days in custody
Community Service	16 hours equals 1 unit	only if completed satisfactorily
Work Crew	16 hours equals 1 unit	only if completed satisfactorily
Inpatient Treatment (Resid. Custodial Tx.)	1 day equals 1 unit	only if completed satisfactorily, including one year aftercare
Interventions	Intervention responses are not counted as sanction units.	

Criminal Justice Commission Administration Rules (OAR 213-005-0012)

Credit for sanction units shall only be granted for time actually served. Good time credits, work time credits, or early release shall not count towards satisfaction of sanction units.

The offender shall receive credit for having served those sanction units as follows:

JAIL: Each day of jail incarceration equals one (1) sanction unit.

RESIDENTIAL CUSTODIAL TREATMENT FACILITY: Each day of actual confinement in a 24-hour residential custodial treatment facility equals one (1) sanction unit when the program is satisfactorily completed including up to one year of any required aftercare. Aftercare may continue for more than one year, but custody unit credit shall be granted following satisfactory completion for one year. **NOTE:** OAR 213-05-012(5) states that when the sentencing judge finds that a custodial rehabilitation program addressing alcohol & drug or sexual behavior is essential in reducing an offender's risk of recidivism, the requirement that an offender enter and complete such a program shall not be limited by the sanction units.

RELEASE PROGRAMS: Each day of partial confinement in a release program, in which the offender is confined in a custodial facility when not on release, equals one (1) sanction unit for each day of partial incarceration.

HOUSE ARREST: Each day of satisfactory compliance with the requirements of house arrest equals one (1) sanction unit if the offender satisfactorily completes the house arrest.

COMMUNITY SERVICE: Sixteen hours of community service under the direct supervision of a supervisor designated by the supervisory authority equals one (1) sanction unit.

The supervisory authority shall keep a record of all sanction units served by the offender during the course of the probation terms. When sanction units are served only upon the satisfactory completion of a custodial program, the supervisory authority, when appropriate, shall certify that the offender has satisfactorily completed a custodial program and the number of sanction units served by the offender as part of the program.