

Figure: 19 TAC §228.13(f)

Component 1: Governance (19 TAC Chapter 228, Subchapters B & C)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Written notification provided to individuals or entities</u> 	<ul style="list-style-type: none"> ✓ <u>Letter with signature and date; or</u> ✓ <u>Email with to/from identified and date stamp; or</u> ✓ <u>Signed and dated form.</u> ✓ <u>Website posting (as applicable).</u>
<ul style="list-style-type: none"> • <u>Official notifications to TEA</u> 	<ul style="list-style-type: none"> ✓ <u>Letter with signature of Legal Authority and date.</u>
<ul style="list-style-type: none"> • <u>Attendance at meetings or training</u> 	<ul style="list-style-type: none"> ✓ <u>Meeting minutes; and</u> ✓ <u>Training materials; and</u> ✓ <u>Sign-In Sheet with date</u>
<ul style="list-style-type: none"> • <u>Qualifications of individuals</u> 	<ul style="list-style-type: none"> ✓ <u>Resume (certification, experience, accomplishment, employment history).</u> ✓ <u>Valid educator certificate (certification); and</u> ✓ <u>Official service records (experience); and</u> ✓ <u>K-12 campus/district report card (accomplishment).</u> ✓ <u>Signed reference letter(s) or recommendation(s) (certification, experience, accomplishment)</u>
Component 2: Admission (19 TAC Chapters 227, 239, 241, & 242)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>GPA</u> • <u>College coursework completed</u> • <u>College credit</u> • <u>Conferred degrees</u> 	<ul style="list-style-type: none"> ✓ <u>Official transcripts; or</u> ✓ <u>For out-of-country applicants: Credential evaluation from approved service (course by course evaluation with GPA and degree conferred)</u>
<ul style="list-style-type: none"> • <u>Basic skills</u> 	<ul style="list-style-type: none"> ✓ <u>Official transcripts or foreign credential evaluation reflecting a degree, college level coursework complete, or TSI complete; or</u> ✓ <u>SAT/ACT/GRE scores.</u>
<ul style="list-style-type: none"> • <u>English language proficiency</u> 	<ul style="list-style-type: none"> ✓ <u>Official transcripts reflecting bachelor’s degree or higher conferred in the U.S. or country listed in Figure: 19 TAC §230.11(b)(5)(C); or</u> ✓ <u>TOEFL-iBT score report.</u>
<ul style="list-style-type: none"> • <u>Notification provided to individuals or entities</u> 	<ul style="list-style-type: none"> ✓ <u>Letter with date and signature; or</u> ✓ <u>Email with to/from identified and date stamp; or</u> ✓ <u>Signed and dated form.</u>
<ul style="list-style-type: none"> • <u>Performance Assessments</u> • <u>Screens</u> 	<ul style="list-style-type: none"> ✓ <u>Copy of assessment or screen; and</u> ✓ <u>Aligned rubric with proficiency score identified.</u>
<ul style="list-style-type: none"> • <u>Application</u> 	<ul style="list-style-type: none"> ✓ <u>Document reflecting applicant and program information (paper or electronic).</u>
<ul style="list-style-type: none"> • <u>Qualifications of applicants</u> 	<ul style="list-style-type: none"> ✓ <u>Valid educator certificate (certification), as applicable;</u> ✓ <u>Official service records (experience), as applicable;</u> ✓ <u>Copy of license and/or certificate (as required in the SOQ, as applicable)</u>

<ul style="list-style-type: none"> • <u>Work experience</u> 	<ul style="list-style-type: none"> ✓ <u>Resume.</u> ✓ <u>Official service records.</u> ✓ <u>Signed letters of reference.</u> ✓ <u>SOQ (as applicable).</u>
<ul style="list-style-type: none"> • <u>Licensure and/or certification</u> 	<ul style="list-style-type: none"> ✓ <u>Copy of license and/or certificate</u>
<ul style="list-style-type: none"> • <u>Completion of training/prior coursework completed</u> 	<ul style="list-style-type: none"> ✓ <u>Transfer form.</u> ✓ <u>Certificate(s) of completion.</u> ✓ <u>Dated sign-in sheet(s) with training topic identified.</u> ✓ <u>Training transcripts.</u>
<ul style="list-style-type: none"> • <u>Providing/posting information for applicants and candidates</u> • <u>Publishing EPP policies</u> 	<ul style="list-style-type: none"> ✓ <u>Published page(s) on public website; or</u> ✓ <u>Orientation materials; or</u> ✓ <u>Admission application.</u>
Component 3: Curriculum (19 TAC Chapter 228, Subchapter D, Chapters 239, 241, & 242)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Specified curriculum components</u> • <u>Standards-based</u> 	<ul style="list-style-type: none"> ✓ <u>Standards alignment charts; and</u> ✓ <u>Published Course / Module syllabus reflecting information; or</u> ✓ <u>Instructor lesson plans; and</u> ✓ <u>Course materials (presentation slides, project instructions, textbooks; and</u> ✓ <u>Performance assessment w/aligned rubric.</u>
<ul style="list-style-type: none"> • <u>Evidence-based</u> • <u>Research-based</u> 	<ul style="list-style-type: none"> ✓ <u>Bibliography on syllabus.</u> ✓ <u>Required text(s) for course.</u>
<ul style="list-style-type: none"> • <u>Assessments</u> 	<ul style="list-style-type: none"> ✓ <u>Published Course / Module syllabus; and</u> ✓ <u>Copy of assessment or project instructions; and</u> ✓ <u>Aligned rubric or other evaluative tool with proficiency level identified.</u>
Component 4: Program Design & Delivery (19 TAC Chapter 228, Subchapters D, E, & F)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Number/Hours of performance activities completed-candidate, field supervisor (e.g., FBE hours, practicum hours, clinical teaching hours, field supervisor contact hours)</u> 	<ul style="list-style-type: none"> ✓ <u>Signed/initialed and dated logs; and</u> ✓ <u>Written reflections (for FBE).</u>
<ul style="list-style-type: none"> • <u>Hours of coursework completed</u> 	<ul style="list-style-type: none"> ✓ <u>Official transcripts; or</u> ✓ <u>Time and date stamped logs or transcripts (including verifying signature if completion is not automatically recorded by technology); and</u> ✓ <u>Signed/initialed and dated benchmark document.</u> ✓ <u>Certificate of completion</u>
<ul style="list-style-type: none"> • <u>Performance Assessments</u> • <u>Screens</u> • <u>Proficiency in clinical experience</u> 	<ul style="list-style-type: none"> ✓ <u>Copy of assessment or screen; and</u> ✓ <u>Aligned rubric reflecting level of proficiency.</u> ✓ <u>Observation rubric reflecting level of proficiency and educational practices observed with date,</u>

<ul style="list-style-type: none"> • <u>Proficiency in pre-service coursework</u> • <u>Proficiency in clinical experience</u> 	<ul style="list-style-type: none"> • <u>start and stop time, subject, and grade level (clinical experience); and</u> ✓ <u>Signed recommendation from identified campus personnel and field supervisor</u>
<ul style="list-style-type: none"> • <u>Qualifications of individuals (field supervisors, mentors, cooperating teachers, site supervisors, candidate coach)</u> 	<ul style="list-style-type: none"> ✓ <u>Resume (certification, experience, accomplishment, employment history).</u> ✓ <u>Signed reference letter or letter of recommendation (accomplishment); or</u> ✓ <u>K-12 campus/district report card (accomplishment); and</u> ✓ <u>Official service records (experience); and</u> ✓ <u>Valid educator certificate (certification); and/or</u> ✓ <u>Professional license, as applicable.</u> ✓ <u>Signed and dated reference letter or recommendation (accomplishment) (experience, certification, and accomplishment if from employer or HR).</u>
<ul style="list-style-type: none"> • <u>Work experience</u> 	<ul style="list-style-type: none"> ✓ <u>Resume.</u> ✓ <u>Service record.</u> ✓ <u>Signed letter of reference.</u>
<ul style="list-style-type: none"> • <u>Licensure and/or certification</u> 	<ul style="list-style-type: none"> ✓ <u>Copy of license and/or certificate.</u>
<ul style="list-style-type: none"> • <u>Completion of training (field supervisors, mentors, cooperating teachers, site supervisors, candidate coach)</u> 	<ul style="list-style-type: none"> ✓ <u>Certificate of completion; or</u> ✓ <u>Dated sign-in sheet with training topic identified; or</u> ✓ <u>Official transcripts/training transcripts; and</u> ✓ <u>Training materials reflecting required content (e.g., coaching/mentoring and co-teaching.)</u>
<ul style="list-style-type: none"> • <u>Notification provided to individuals or entities</u> 	<ul style="list-style-type: none"> ✓ <u>Letter with date and signature; or</u> ✓ <u>Email with to/from identified and date stamp; or</u> ✓ <u>Signed and dated form.</u>
<ul style="list-style-type: none"> • <u>Coursework or training content</u> 	<ul style="list-style-type: none"> ✓ <u>Published syllabi for course or module; or</u> ✓ <u>Course materials (presentation slides, project instructions, textbooks, instructor guides); and</u> ✓ <u>Performance assessment with aligned rubric.</u>
Component 5: Evaluation of Program & Candidate (19 TAC Chapters 227, 228, 230, 239, 241, & 242)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • <u>Candidate progress or readiness (e.g., testing, certification)</u> 	<ul style="list-style-type: none"> ✓ <u>Benchmark document reflecting dates and requirements complete.</u> ✓ <u>Test scores.</u> ✓ <u>Rubric reflecting level of proficiency.</u>
<ul style="list-style-type: none"> • <u>Program evaluation</u> 	<ul style="list-style-type: none"> ✓ <u>Surveys; and</u> ✓ <u>Survey data.</u> ✓ <u>Meeting minutes (for discussions related to evaluation of program).</u> ✓ <u>Rubrics.</u> ✓ <u>Institutional plan for long term program growth/improvement</u>

<ul style="list-style-type: none"> • <u>Document retention (candidate records, EPP records)</u> 	<ul style="list-style-type: none"> ✓ <u>Evidence required by this chart, paper or electronic</u>
Component 6: Professional Conduct (19 TAC Chapter 228, Subchapter D)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Educators Code of Ethics: Attestation of understanding and adherence</u> 	<ul style="list-style-type: none"> ✓ <u>Handbook page reflecting attestation with signature; or</u> ✓ <u>Application reflecting attestation with signature or electronic acknowledgement; or</u> ✓ <u>Document that includes statement of adherence with signature.</u>
Component 7: Complaints Process (19 TAC Chapter 228, Subchapter G)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Complaints process in place</u> 	<ul style="list-style-type: none"> ✓ <u>Published on website with link to TEA complaint process; and</u> ✓ <u>Policy/process displayed at physical site; and</u> ✓ <u>Document on file at TEA.</u>
<ul style="list-style-type: none"> • <u>Complaints process applied</u> 	<ul style="list-style-type: none"> ✓ <u>Letter/email/form signed and dated; or</u> ✓ <u>Meeting minutes (where complaint is discussed)</u>
Component 8: Certification Procedures (19 TAC Chapter 228, Subchapter D, Chapters 239, 241, & 242)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Degree conferred</u> • <u>College coursework completed</u> 	<ul style="list-style-type: none"> ✓ <u>Official transcripts</u>
<ul style="list-style-type: none"> • <u>EPP requirements completed</u> 	<ul style="list-style-type: none"> ✓ <u>Benchmark document reflecting dates and requirements complete; or</u> ✓ <u>EPP Training transcript; or</u> ✓ <u>Official transcripts.</u>
<ul style="list-style-type: none"> • <u>Classroom teaching experience</u> 	<ul style="list-style-type: none"> ✓ <u>Official service records</u>
<ul style="list-style-type: none"> • <u>Licensure/certification</u> 	<ul style="list-style-type: none"> ✓ <u>License or certificate; and</u> ✓ <u>Statement of Qualifications (SOQ), as applicable</u>
<ul style="list-style-type: none"> • <u>Passing scores on examinations</u> 	<ul style="list-style-type: none"> ✓ <u>Official exam score report.</u>
Component 9: Integrity of Data Submission (19 TAC Chapter 229)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Data reported to TEA</u> 	<ul style="list-style-type: none"> ✓ <u>Records in ASEP or ECOS compared with dates and data on EPP evidence required by this chart (must agree).</u>
Component 10: Instruction in Proactive Planning Techniques & Inclusive Practices (19 TAC Chapter 228, Subchapter D)	
<u>If the TAC Requirement Includes...</u>	<u>Acceptable Evidence of Compliance is...</u>
<ul style="list-style-type: none"> • <u>Required content in coursework & training</u> 	<ul style="list-style-type: none"> ✓ <u>Standards alignment charts identifying alignment of educator standards in curriculum; and</u> ✓ <u>Application of required content identified in syllabi/course outlines; or</u> ✓ <u>Application of required content identified in course/training lesson plans.</u>
<ul style="list-style-type: none"> • <u>Proficiency in required content during clinical experience</u> 	<ul style="list-style-type: none"> ✓ <u>Observation rubric signed by candidate and field supervisor with date, start and stop time, subject,</u>

	<u>and grade level, with record of educational practices observed.</u>
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