

Notice of Zone Determination Request from a Taxing Unit

To: the applicant (Name, Address, Phone Number) and the chief appraiser (Name, Address, Phone Number)

You, the applicant, and the chief appraiser, are given notice, pursuant to Texas Administrative Code, Title 4 Agriculture, Section 215.17(c)(3) (or 4 TAC 215.17(c)(3)) that a zone determination has been requested by the taxing unit in which your land is located to the Director of Texas A&M Forest Service (or the Director). Tax Code, Section 41.03(b) requires the taxing unit to seek a determination letter from the Director if a taxing unit challenges a determination that a land qualifies for restricted-use timberland appraisal based on a zone claimed. The Director's determination is conclusive and shall be accepted by the appraisal review board.

4 TAC 215.17(c)(4) allows the applicant and the chief appraiser to present information and evidence to the Director to support his/her/its position before the Director issues a determination letter. **Please follow the instruction as described in the enclosed "Instruction FOR Submitting Information or Evidence" when submitting information or evidence to the Director.**

Attached to this notice are: 1) a copy of the request and all information or evidence submitted to the Director by the taxing unit; and 2) a copy of Texas Administrative Code, Title 4 Agriculture, Section 215.5, 215.9, or 215.13, whichever applicable to this case, which set forth the determination criteria that the Director uses to determine a zone upon request from a a taxing unit or a chief appraiser.

Complete rules concerning the Director's determination upon request from a chief appraiser or taxing unit, as set forth in TAC, Title 4, Chapter 215, can be found at the web: <http://txforests-service.tamu.edu/>, or in TAC as described.

Issued by: _____, Taxing Unit Date: _____