

<u>Record</u>	<u>Retention period</u>
Inactive case records	3 years
Denied cases	10 years
Copies of relief orders or vouchers	6 years
Computer printout of WFNJ/GA medical service/product payments made by DMAHS fiscal agent	6 years
General correspondence not relating to policy or active cases	3 years
Form WFNJ/GA-6 Report of Assistance Commitments	6 years
Form 100, Original Invoice for Expenses	6 years
Form GA-12, Statement of Refunds	6 years
Form WFNJ/GA-12, Statement of Refunds	6 years
Form WFNJ/GA-30, Authorization for Reimbursement of Initial Supplemental Security Income or Initial SSI Post Eligibility	6 years
Form WFNJ/GA-31, Repayment of Interim Assistance Authorization	6 years

The current year shall not be counted when determining the retention period.