

# Game & Fish Wildlife Conservation Education Grant Program

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**School/Conservation District**

**County**

**Principal/Conservation Official**

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**Grant Requested Amount**

**Total Project Cost**

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## Contact Information

Please provide the information below with persons who are knowledgeable about the application.

**Principal/Conservation Official**

**Title**

**Mailing Address**

**City**

**Zip**

**Phone Number**

**E-mail**

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**Contact Person**

(application prepared by)

**Title**

**Mailing Address**

**City**

**Zip**

**Phone Number**

**E-mail**

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**State Senator**

**District #**

**State Representative**

**District #**

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## Project Description

**What is the project for which you are applying?**

(briefly describe)

**List the learning objectives associated with this project.**

**Have you previously received any AGFC fine money in the past? If yes, please explain.**

**Are any other funding sources associated with this project?**

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## Additional Documentation

**1. Complete Attachment A "Certification Letter." This form must be signed by the school principal or conservation official with correct date and calendar year.**

**2. Include backup documentation for all items listed on Attachment B "Cost Estimate Breakdown." This includes quotes of all items applied for with grant funding.**

# Game & Fish Wildlife Conservation Education Grant Program

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**With my signature below, I do hereby certify that I have read, understand and support the above application for grant funds through the Arkansas Unpaved Grant Program. I further certify that I have read, understand and agree to abide by the rules and regulations governing the grant program.**

**Principal/Conservation Official  
Printed Name**

**Principal/Conservation Official  
Signature**

Arkansas Economic Development Commission  
Division of Rural Services  
Attn: Tonya Hass, Grants Manager  
900 West Capitol Avenue, Suite 400  
Little Rock, AR 72201  
1-888-RURAL-AR | 1-501-682-3998  
THass@ArkansasEDC.com

# Game & Fish Wildlife Conservation Education Grant Program

Attachment A

## Certification Letter

Arkansas Game and Fish Wildlife Conservation Education Grant Program  
c/o Arkansas Economic Development Commission, Division of Rural Services  
900 West Capitol Avenue, Suite 400  
Little Rock, Arkansas 72201

Dear Members of the Arkansas Rural Development Commission:

On behalf of the conservation/school district of \_\_\_\_\_,

I am writing to request your assistance in securing a state grant under the Arkansas Game and Fish Wildlife Conservation Education Grant Program. Proceeds from the \$ \_\_\_\_\_, if awarded will be used for the following project, as outlined in the enclosed application:

\_\_\_\_\_  
\_\_\_\_\_.

I designate myself, District Official/Principal of \_\_\_\_\_

as the person ultimately responsible for the administration of the state grant, if awarded. Project funds for all sources will be expended through a fund established on the books of the district of \_\_\_\_\_

and all project expenditures with invoices and cancelled checks attached, in addition to copies of all application materials, will remain on file in the district/school office for three years or until audited (whichever is later), to assure that funds were used for the purposes for which they were made available. If additional information is needed concerning this project, please feel free to contact me or the project's primary contact person (name) \_\_\_\_\_ at (phone number) \_\_\_\_\_.

Thank you for your consideration.

Sincerely,

Principal/District Official: \_\_\_\_\_

School/District: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Cost Estimate Breakdown**

Please itemize the cost estimate for the project below as much as possible. You may add extra sheets if necessary. Backup documentation for each line is required (professional estimates, catalog/website pages, letters of intent to donate, etc.)

Item	Unit Cost	Quantity	Cost \$
Total \$			