

Game & Fish Wildlife Conservation Education Grant Application

School/Conservation District _____ County _____

Physical Address _____

State Senator _____ Senate District Number _____

State Representative _____ House District Number _____

Principal/Conservationist Name _____

Amount for which you are applying \$ _____

Total project cost \$ _____

1.) What is the conservation project for which you are applying? (Briefly describe)

2.) List the learning objectives associated with this project.

3.) How many students will benefit from this program?

4.) Please include how you will prepare for this project? Additionally, any follow up?

5.) Have you previously received any AGFC fine funding? If yes, please explain.

6.) Are any other funding sources associated with this project?

7.) Please list any AGFC programs that your district is currently involved in. (Hunting Education, Boating Education, Youth Shooting Sports, Project Wild, National Archery in Schools, Hooked on Fishing Not Drugs, or Centers visited)

8.) List equipment, facilities, and other resources relevant to your application and their current condition. (Please attach another sheet if necessary)

Cost Estimate Breakdown

Please itemize the cost estimate for the project below as much as possible. You may add extra sheets if necessary. Backup documentation for each line, including in-kind materials and labor, is required (professional estimates, catalog/website pages, letters of intent to donate, etc.)

<u>Item</u>	<u>Cost</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL PROJECT COST	\$\$ _____

Provide the information below with persons who are knowledgeable about the application. The third contact is for the school principal or conservation district conservationist.

Contact One (Applicant):

Name _____ Fax _____
Title _____ Email _____
Address _____ Phone _____
Phone 2 _____ Signature _____

Contact Two:

Name _____ Fax _____
Title _____ Email _____
Address _____ Phone _____
Phone 2 _____ Signature _____

Contact Three (Principal/District Conservationist):

Name _____ Fax _____
Title _____ Email _____
Address _____ Phone _____
Phone 2 _____ Signature _____

With my signature above, I do hereby certify that I have read, understand, and support the above application for grant funds through the Game & Fish Wildlife Conservation Education Grant Program. I further certify that I have read, understand, and agree to abide by the rules and regulations governing the grant programs.

Additional Information needed should this application be chosen for funding:

Local Newspapers: (1) _____ (2) _____

Address: (1) _____ (2) _____

City / State / Zip: (1) _____ (2) _____

Certification Letter

Date _____

Arkansas Game & Fish Wildlife Conservation Education Grant Program
c/o Arkansas Economic Development Commission, Division of Rural Services
900 West Capitol, Suite 400
Little Rock, AR 72201

Dear Members of the Arkansas Rural Development Commission:

On behalf of the conservation/school district of _____, I am writing to request your assistance in securing a state grant under the Arkansas Game & Fish Wildlife Conservation Education Grant Program. Proceeds from the \$_____ grant, if awarded, will be used for the following project, as outlined in the enclosed application:

I designate myself, District Conservationist/Principal of _____ as the person ultimately responsible for the administration of the state grant, if awarded. Project funds from all sources will be expended through a fund established on the books of the district of _____, and all project expenditures with invoices and cancelled checks attached, in addition to copies of all application materials, will remain on file in the district office for three years or until audited (whichever is later), to assure that funds were used for the purposes for which they were made available.

If additional information is needed concerning this project, please feel free to contact me or the project's primary contact person (name) _____ at (phone number) _____.

Thank you for your consideration.

Sincerely,

Principal/Conservationist: _____

County: _____

Phone Number: _____

Checklist for a Complete Game & Fish Conservation Education Grant

In addition to the grant application, communities must include the following, in order, for the application to be complete. Failure to submit any of the required documents by the cycle deadline will result in an incomplete application and will not be reviewed by the Arkansas Rural Development Commission for grant consideration. Please use this sheet to double check that all required information is submitted such as:

- A signed Certification Letter enclosed with application from the principal or conservationist complete with signature and correct date and calendar year.
- Letters of public support from the community's local governing State Senator and State Representative.
- Backup documentation for all items listed in the project cost estimate.
- The original grant is mailed PLUS one copy of the entire application packet.