

Arkansas State University
Board of Trustees
December 3, 2010
Resolution 10-74

EXECUTIVE SUMMARY

Contact: Robert L. Potts (870) 933-7900

ACTION ITEM: Arkansas State University System requests approval of the regulations governing operation and parking of motor vehicles.

ISSUE: Arkansas law requires that regulations for the operation and parking of motor vehicles proposed by an institution of higher education be adopted by the Board of Trustees.

BACKGROUND:

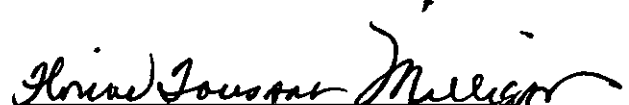
- The Jonesboro, Beebe, and Newport campuses of the Arkansas State University System have promulgated regulations for the operation and parking of motor vehicles on their campuses. The Mountain Home campus does not issue parking regulations.
- Once adopted, those regulations must be filed with the Secretary of State.
- Pursuant to A.C.A. § 25-17-307, a copy of the regulations for each campus is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the regulations for the operation and parking of motor vehicles promulgated by Arkansas State University-Jonesboro, Arkansas State University-Beebe, and Arkansas State University-Newport are approved effectively immediately and those regulations are to be filed with the Secretary of State



Ron Rhodes, Secretary



Florine Tousant Milligan, Chair

PARKING AND MOTOR VEHICLE REGULATIONS 2010-11

ENFORCEMENT OF PARKING REGULATIONS

The enforcement of the ASU Parking and Motor Vehicle Regulations is the responsibility of the Department of Parking Services and the University Police Department. All regulations are enforced 24 hours per day, 7 days per week, unless noted otherwise in the regulations. The regulations apply to all parking lots, parking structures, streets, and properties on the ASU-Jonesboro campus.

This document is the official statement regarding parking regulations on the ASU-Jonesboro campus. If in doubt about any parking or motor vehicle issue, contact the Department of Parking Services.

DISTRIBUTION OF PARKING PERMITS

Distribution of parking permits will be conducted on dates and at locations announced by the Parking Services department. Parking permits are also available for order online through the myCampus web portal. Students and employees must present their current ASU ID card and provide the vehicle license plate number of their primary vehicle in order to receive a parking permit. Other permit recipients who do not have an ASU ID number (privatized employees, for example) must present their current drivers license. Completion of a vehicle/permit registration will be considered acknowledgment of personal responsibility to follow the regulations printed in this document. Vehicle information submitted, including license plate numbers, will be subject to verification through the state driver/motor vehicle information system. Vehicles are defined as any self-propelled vehicle having two or more wheels.

REPOSITIONABLE STICKER/HANG TAG PERMITS. Persons securing a repositionable sticker or portable hang tag permit must register the primary vehicle from which the sticker or tag will be displayed; however, a repositionable sticker or portable hang tag permit is transferrable to any vehicle operated by a permit owner without advance notice to Parking Services. Parking Services should be contacted only if there is a change in primary vehicle information. Updates to primary vehicle information should be made by completing an online vehicle information update at the Parking Services website.

PERMANENT STICKER PERMITS. Persons securing permanent sticker permits must register the corresponding vehicle to which the sticker will be applied.

PERMIT GUIDELINES

ASU parking permits for 2010-11 are valid until 12:00 a.m. on September 1, 2011. Charges for parking permits are applied to individual university accounts by the Department of Parking Services. Individuals who do not have an ASU account must prepay any permit fees at the Cashier Window in the Reng Student Services Center.

Student permit fees for the Fall Semester 2010 are non-refundable after September 3, 2010. Fees for student permits purchased for the Spring Semester 2011 are non-refundable after January 21, 2011. Permits for ASU employees and students for the May Interim and Summer 1 and 2 Terms will be available at one-half the regular fee amount after May 1, 2011. Fees for student permits purchased for the 2011 May Interim, Summer 1 and 2 Terms, and August Interim are non-refundable after June 10, 2011.

All vehicles parked on the ASU-Jonesboro campus must have a valid ASU-Jonesboro or ASU system campus parking permit properly displayed with the exception of vehicles operated by visitors and invited guests that are parked in designated visitor parking or paid metered or parking deck spaces. Faculty, staff, and students must display a valid ASU-Jonesboro or system parking permit. Approved ASU system permits from campuses other than ASU-Jonesboro are honored on the Jonesboro campus. However, only Jonesboro campus parking regulations apply when operating and parking a vehicle on the Jonesboro campus, even if the approved permit is issued by another ASU system campus.

Repositionable sticker permits must be displayed right side up (bar code at bottom) from the inside of the vehicle windshield in the lower left (driver side) corner of the windshield. The sticker may not be displayed sideways or upside down. The VIN number of the vehicle should not be obstructed by the sticker permit. The entire front surface of the permit must be visible. Alternate methods of display are not permissible. Repositionable sticker permits may be moved from vehicle to vehicle without contacting Parking Services. However, changes in primary vehicle information should be submitted to Parking Services through the online vehicle information update page at the Parking Services website.

Hang tag permits must be displayed vertically from a correctly installed rear view mirror with the front surface (surface with permit number) facing the windshield. Hang tags may not be displayed upside down. The entire front surface of the permit must be visible with no obstructions such as air fresheners, leis, sun visors, etc. The regulations prohibit the display of a hang tag permit from any part of a vehicle other than a correctly installed rear view mirror. Vehicles equipped with windshield tinting, custom mirrors, and other objects that prohibit the normal viewing and function of a hang tag permit must have another type of valid permit displayed. Also, vehicles not equipped with a correctly installed rear view mirror must have another type of valid permit displayed. Hang tag permits may be moved from vehicle to vehicle without contacting Parking Services. However, changes in primary vehicle information should be submitted to Parking Services through the online vehicle information update page at the Parking Services website.

The operation of a vehicle on campus other than a primary registered vehicle does not mitigate the requirement to display a parking permit. As previously stated, repositionable stickers and hang tags are transferrable to any vehicle without contacting Parking Services. Vehicles operated by students or employees must have a current parking permit displayed and may never be parked in visitor parking or other unauthorized zones even if a particular vehicle is not registered with Parking Services. In the absence of a standard employee or student permit, temporary parking permits are available from the Parking Services office for \$5.00/7 days.

Permanent sticker permits must be displayed right side up on the exterior of the top left corner of rear glass or on the left rear bumper. Stickers may not be displayed sideways or upside down. Alternate methods of display are not permissible.

Replacement permits for repositionable stickers and hang tags are available for stolen permits when permit owners file validated theft reports with the University Police or another official law enforcement agency. Copies of theft reports must be submitted to Parking Services to receive replacement permits. Replacement permits are also available for lost permits when permit owners complete lost permit statement forms and submit to Parking Services. Replacement permit fees for lost and stolen permits are full-price with the exception of permits stolen due to forced entry (must be verified by police inspection indicated on police report). Permits stolen due to forced entry may be replaced with the following reduced fees: FS: \$10.00, SE: \$5.00, SD: \$5.00.

Replacement permits for permanent stickers are available in the event of auto theft, vandalism, accidents, sales, or trade-ins. The replacement fee applies if owners present old permits either intact or with readable remains or a police report verifying auto theft or vandalism. The replacement costs for permanent sticker permits are as follows: FS: \$10.00, SE: \$5.00, and SD: \$5.00.

ASU parking permits are the responsibility of the registrant and must be removed prior to sale or transfer of a vehicle or upon termination of employment or withdrawal from the university. Permit registrants are responsible for all parking citations issued to vehicles displaying their assigned permits with the exception of permits reported to the police as stolen. Students who withdraw or employees who are terminated from the university must return their parking permits to Parking Services to have their parking permits deactivated. December or May graduates who will not be registered students at any ASU system campus during the academic term following graduation may either continue parking as students using student permits (until permit expiration date) or may be designated as visitors for parking (student permits will be deactivated and considered invalid). Students must contact Parking Services and return the parking permit to receive a change in status from student to visitor. Otherwise, permit holders are considered to be students for parking purposes until active permits expire. Unless students withdraw from the university they are considered to be students for parking purposes throughout the current academic year even if they are not registered for classes during a particular term such as interim and summer terms.

Falsifying personal, vehicle, or permit registration information or unauthorized modification of a parking permit will result in a fine of \$85.00 and disciplinary referral.

Permit holders are responsible for all citations and fines issued to vehicles displaying their permits. In the absence of displayed permits, registered vehicle owners are responsible for all citations issued to their registered vehicles. A

registered vehicle is considered to be any vehicle that is registered with ASU Parking Services and/or registered with any state motor vehicle agency.

PARKING PERMITS

Repositionable Sticker Permits . . . must be displayed right side up (bar code at bottom) from the inside of the vehicle windshield in the lower left (driver side) corner of the windshield. The sticker may not be displayed sideways or upside down. The VIN number of the vehicle should not be obstructed by the sticker permit. The entire front surface of the permit must be visible.

Hang Tag Permits . . . must be displayed vertically from a correctly installed rear view mirror with the front surface (surface with permit number) facing the windshield. Hang tags may not be displayed upside down. The entire front surface of the permit must be visible with no obstructions such as air fresheners, leis, sun visors, etc. The regulations prohibit the display of a hang tag permit from any part of a vehicle other than a correctly installed rear view mirror.

Dashboard Placards . . . must be displayed with the entire front surface visible including permit number, type, and expiration date.

Permanent Stickers . . . must be displayed horizontally on the top left corner of rear glass or on the left rear bumper. Stickers may not be displayed upside down. Alternate methods of display are not permissible. Motorcycle permits may be displayed from any location on the bike that allows clear visibility of the entire permit to enforcement personnel.

Student Permits SD - \$50.00

All ASU-Jonesboro or system students who park a vehicle on the ASU-Jonesboro campus are required to display a valid student (SD) parking permit including day and evening students as well as Saturday students and students enrolled in Web, compressed video, and other non-traditional or distance learning classes. Vehicles displaying properly validated SD permits may be parked in commuter zones or in resident zones per the regulations stated below for each type of zone. All metered or garage parking must be paid. Students with contract spaces must display a current ASU permit with a contract lot validation sticker applied.

Faculty/Staff Permits FS - \$70.00

All ASU-Jonesboro or system faculty/staff who park a vehicle on the ASU-Jonesboro campus are required to display a valid employee parking permit. Faculty/Staff (FS) permits are issued to full-time faculty and staff who are eligible for benefits. Employees who have retired from ASU may receive a FS permit at no charge with the exception of those who continue to receive compensation for campus employment. Vehicles displaying a FS permit may be parked in designated faculty/staff zones and commuter zones and authorized resident zones. All metered or garage parking must be paid. Faculty and staff with contract spaces must display a current ASU permit with a contract lot validation sticker applied. Students operating vehicles displaying FS permits may not park in the faculty/staff zones. They must park in commuter parking zones.

Staff/Employee Permits SE - \$50.00

All ASU-Jonesboro or system faculty/staff who park a vehicle on the ASU-Jonesboro campus are required to display a valid employee parking permit. Staff/Employee (SE) permits are issued to full-time employees not wishing to purchase FS permits and to part-time employees. SE permits may also be issued to graduate assistants who are also resident students. Resident students who are graduate assistants may display SE permits and park in commuter parking (restrictions apply) even during the 8:00-2:00 weekday restricted hours. The Director of Parking Services must authorize these exceptions for graduate assistants. Vehicles displaying SE permits may be parked in commuter zones with the exception of those operated by resident students or resident employees who may also park their vehicles in their assigned residence zones. All metered or garage parking must be paid. Employees with contract spaces must display a current ASU permit with a contract lot validation sticker applied.

Temporary Permits TE - \$5.00

Temporary permits are issued to faculty, staff, or students. All metered and garage parking must be paid. TE permits are valid for one week (7 days) from date of purchase.

Motorcycle Permits

MC - \$10.00

All motorcycles, motor bikes, scooters, etc. must display a current motorcycle permit. Motorcycles may be parked in regular vehicular parking spaces or in designated motorcycle zones. All metered and garage parking must be paid.

Business Permits

BP - \$70.00

Compensated service providers are required to display business permits (BP) when parking a vehicle on the ASU-Jonesboro campus. BP permits are issued to service providers and vendors who are not faculty, staff, or students and who will receive or potentially receive payment for services rendered on or for any campus of the ASU system with the exception of activities coordinated through the Construction Office of Facilities Management. Examples include but are not limited to sales, equipment maintenance/repair, vendor services, cleaning services, etc. Providers of local delivery services of pizza and other non-vendor food orders, flowers, balloons, small packages, freight, etc. are not required to display a business permit when operating a vehicle that clearly displays the name of the business with an official logo or other item that clearly identifies a vehicle is being used for local delivery. If the name of the business is not displayed, a business permit is required. Vehicles displaying a business permit may be parked in faculty/staff parking zones and commuter parking and in residence zones if the service provided relates to a facility in a residence zone. BP permits also allow parking in service/delivery zones and approved loading docks for loading/unloading only (30 minute time limit). Vehicles must be promptly removed when load/unload activities are complete. All metered and garage parking must be paid.

Departmental Permits

DP - \$70.00

Departmental permits (DP) are dashboard placards issued to ASU departments. DP permits are for use by department employees who must use personal vehicles in the absence of state-owned vehicles for short-term service/delivery activities (30 minute time limit). These placards must be requested online by vice-chancellors or deans. DP permits allow parking in service/delivery zones and approved loading docks only. No additional privileges are provided. Standard ASU employee permits must also be displayed. The departmental placard is a supplemental permit to provide the additional service/loading zone privileges. A signed IDT issued to Parking Services for \$70.00 must be received before a DP permit is issued.

Construction Permits

CP - No Charge

Construction permits (CP) are issued to persons who are not registered students and are working on projects coordinated through the Construction Office of Facilities Management. CP permits must be secured from the Construction Office. Vehicles displaying CP permits are validated to park in areas assigned by the Construction Office.

Event Permits

EP - \$1.00/Day

Event permits (EP) are issued to ASU departments and other organizations for distribution to participants in events sponsored by departments/organizations and officially sanctioned by the University. ASU faculty, staff, and students are not permitted to use EP permits. Vehicles displaying EP permits may be parked in visitor parking, unrestricted commuter parking, or in designated event parking zones. All metered parking must be paid; however, vehicles displaying EP permits may be parked in non-reserved spaces in the North Parking Deck at no charge. Requests for EP permits must be submitted online at the Parking Services website.

Campus Resident Permits

CR - No Charge

Campus resident (CR) permits are dashboard placards issued to residents of The Village, University East, and University West. Each family unit in The Village must purchase at least one ASU student or employee parking permit. Additional vehicles may be validated for Village parking by displaying CR permits. University East/West residents who are ASU faculty, staff, or students and who park vehicles on their neighborhood streets must display CR permits in addition to standard ASU permits. The CR permits validate their vehicles for neighborhood parking. Vehicles parked in resident driveways are not required to display parking permits. CR permits are valid in the designated resident zones only.

Student Health Center Permits

HC - No Charge

Student Health Center (HC) permits are dashboard placards issued by the Student Health Center. HC permits allow students with qualifying illness or injury to park in faculty/staff parking during the period that the permits are valid.

The permits do not allow for parking in disability parking spaces. Student (SD) permits must also be displayed. No additional privileges are provided by HC permits.

RESTRICTED PARKING ZONES

COMMUTER ZONES

RESTRICTED PARKING FOR COMMUTER STUDENTS, FACULTY, AND STAFF from 8:00 a.m. to 5:00 p.m. on weekdays. Resident students may park in commuter parking after 2:00 p.m. and before 8:00 a.m. on weekdays. Visitors may park in commuter zones after 5:00 p.m. Commuter zones are any zones without restricting signage, gates, curb colors, or pavement markings or other restrictive indicators. The fine for unauthorized parking in commuter parking is \$25.00.

RESIDENT ZONES

RESTRICTED PARKING FOR RESIDENTS at all times, 24 hours a day, 7 days a week, including evenings and weekends. Resident zones are specific to adjacent residence facilities or neighborhoods they service and are clearly indicated with vertical signage. Some residence zones may also be protected by gate access. Validation stickers must be applied to ASU parking permits for authorized parking in resident zones. Unauthorized vehicles will be towed. The fine for unauthorized parking in resident zones is \$25.00.

SPECIAL NOTE: On-street parking in The Village is prohibited. All residents in The Village must park in designated parking spaces in the parking lots.

Some areas of University East Housing are restricted for University East resident parking at all times, 24 hours a day, 7 days a week, including evenings and weekends. University East includes the housing located on or within the perimeter of Danner, University Loop East, Aggie, and Driver. These restricted areas are indicated with signage. University East residents who are ASU faculty, staff, or students and park vehicles on the street must display a current ASU permit and a campus resident (CR) placard.

University West Housing (Faculty and Academic Streets) is restricted for resident parking at all times, 24 hours a day, 7 days a week, including evenings and weekends. University West residents who are ASU faculty, staff, or students and park vehicles on the street must display a current ASU permit and a campus resident (CR) placard.

FACULTY/STAFF ZONES

RESTRICTED PARKING FOR VEHICLES DISPLAYING FS PERMITS ONLY from 7:00 a.m. until 7:00 p.m. on weekdays. Persons with disabilities may also park in faculty/staff zones with current state disability permits/plates displayed along with ASU student or employee parking permits (with disability validation sticker issued by Disability Services). Faculty/staff zones are clearly marked with vertical signage. The fine for unauthorized parking in faculty/staff zones is \$25.00.

VISITOR ZONES

RESTRICTED PARKING FOR VISITORS from 8:00 a.m. to 5:00 p.m. on weekdays. Visitor parking spaces are clearly marked with vertical signage. Faculty, staff, and students of the ASU system (Jonesboro and all other system campuses) are not considered visitors at any time for any event. Persons providing services to ASU for pay or potential payment are not considered visitors and need to secure and display a business permit. The fine for unauthorized parking in visitor zones is \$100.00.

CONTRACT ZONES

RESTRICTED PARKING FOR CONTRACT PARKING CUSTOMERS on weekdays between 5:00 a.m. and 5:00 p.m. (or 7:00 p.m. in some locations as noted by signage). Surface contract parking lots are protected by gate access and marked with signage and individually-numbered spaces. Garage contract

spaces are marked with red signage. ASU permits and contract lot validation stickers must be displayed in all contract zones. The fine for unauthorized parking is \$25.00 in surface contract zones and \$50.00 in garage contract spaces. Unauthorized vehicles in all contract zones will be immediately towed.

FIRE ZONES

RESTRICTED PARKING FOR OFFICIAL EMERGENCY VEHICLES in the event of an actual emergency or emergency drill. Fire zones are clearly marked with red pavement markings or curbs. The fine for unauthorized parking in fire zones is \$150.00. Unauthorized vehicles may also be subject to towing.

LOADING/SERVICE ZONES

RESTRICTED PARKING FOR AUTHORIZED SERVICE/DELIVERY VEHICLES at all times. Loading/service zones are clearly marked with yellow pavement markings or curbs. Some loading/service zones also have additional supporting signage. The fine for unauthorized parking in service/delivery zones is \$25.00. Unauthorized vehicles may also be subject to towing. Loading docks are considered to be loading/service zones.

DISABILITY ZONES

RESTRICTED PARKING FOR VEHICLES DISPLAYING STATE DISABILITY PERMITS/PLATES ONLY at all times. Disability parking spaces are clearly marked with vertical signage. Ramp access spaces are located adjacent to disability parking spaces and are clearly marked with white pavement markings or curbs. Ramp access spaces are considered to be a part of the disability spaces for enforcement purposes. Faculty, staff, and student vehicles must display state issued disability permits/plates and ASU student or employee permits with validation stickers issued by Disability Services. The fine for unauthorized parking in disability spaces is \$150.00. Unauthorized vehicles are also subject to towing.

MOTORCYCLE ZONES

RESTRICTED PARKING FOR MOTORCYCLES ONLY at all times. Motorcycle zones are marked with vertical signage. The fine for unauthorized parking in motorcycle zones is \$25.00.

EVENT ZONES

RESTRICTED PARKING FOR VEHICLES AUTHORIZED BY AN EVENT COORDINATOR within the academic core of campus between the hours of 8:00 a.m. and 5:00 p.m. on weekdays. Some events require the display of an event parking permit. Event zones are clearly marked with cones, barrier tape, signs, and/or meter hoods. The fine for unauthorized parking in event zones is \$25.00. Unauthorized vehicles will be immediately towed.

PEDESTRIAN ZONES

Pedestrian zones are marked with signage and/or white hatched painted lines. Pedestrian zones also include all campus sidewalks, pedestrian bridges, or other infrastructure that facilitates pedestrian access and traffic. The fine for unauthorized parking in pedestrian zones is \$25.00.

DISABILITY PARKING

Vehicles parked in disability parking spaces at ASU-Jonesboro must display a current disability license plate, hang tag, sticker, or placard issued by any state. This includes disabled veteran license plates (DV or DAV). Faculty, staff, and students must also display a current ASU parking permit and a disability validation sticker issued by Disability Services. Employees or students with disabilities are also authorized to park in faculty/staff zones with the permit restrictions noted above for disability spaces. Please note that faculty/staff spaces are not official disability spaces and therefore do not have the required dimensions, ramp access, and proximity to accessible routes to accommodate persons using mobility devices. Faculty/staff spaces are simply offered as a courtesy to students and employees with disabilities who choose this option.

Disability parking spaces designated "van accessible" are exclusively dedicated for persons using mechanical lifts, wheelchairs, and other mobility devices. Disabled persons who do not use mobility devices are not authorized to park in spaces designated as "van accessible."

Many surface parking lots offer "universal design" spaces that have the dimensions needed to accommodate vehicles with mechanical lifts and other mobility devices. These spaces are also open for persons with disabilities who do not use mobility devices and are not restricted as van accessible.

Parking in disability spaces without proper permits is a serious offense. Citations issued for this violation carry a \$150.00 fine. Repeat violators will be towed and fined. Citations are also issued for not displaying a validation sticker, for unauthorized use of "van accessible" spaces, and for blocking disability ramp space and recessed street and sidewalk access areas.

Unauthorized transfer or use of a disability license or permit by a party other than the permit registrant is a violation of Arkansas state law. Offenders will receive citations. Misuse of disability permits will result in confiscation of the permits. The confiscated permits will be returned to the appropriate state office.

CONTRACT PARKING

All contract parking participants must display an ASU parking permit with a contract lot validation sticker when parking in contract zones or any other location on campus.

NORTH CAMPUS CONTRACT PARKING

Location: NORTH PARKING DECK

Rate: \$400.00 per year for levels 1 and 2 and level 2 ramp; \$200.00 per year for level 3 and level 3 ramp (does not include ASU parking permit fee)

CENTRAL CAMPUS CONTRACT PARKING "A" AND "B"

Location: SW-3A/SW-4/SW-5C PARKING LOTS

Rate: \$200.00 per year (does not include ASU parking permit fee)

SOUTH CAMPUS CONTRACT PARKING

Location: S-17 PARKING LOT

Rate: \$200.00 per academic year (does not include ASU parking permit fee)

WEST CAMPUS CONTRACT PARKING

Location: NW-1C PARKING LOT

Rate: \$200.00 per academic year (does not include ASU parking permit fee)

ALL CONTRACT ZONES ARE STRICTLY ENFORCED ON WEEKDAYS BETWEEN 5:00 A.M. AND 5:00 P.M. (7:00 P.M. IN SOME LOCATIONS AS INDICATED ON SIGNAGE). UNAUTHORIZED VEHICLES WILL BE IMMEDIATELY TOWED AT THE EXPENSE OF OWNER/DRIVER. APPROPRIATE CITATIONS WILL ALSO BE ISSUED. ALL CONTRACT ZONES ARE ENFORCED DURING THE RESTRICTED HOURS EVEN WHEN GATED ACCESS OR OTHER ACCESS RESTRICTION IS NOT OPERATIONAL OR PRESENT.

EVENT PARKING

Event parking information can be obtained through the ASU Parking Services web site at <http://parking.asu.edu>. Please note the event parking regulations above. Contract spaces are available for event parking after 5:00 p.m. (7:00 p.m. in some locations).

VISITOR PARKING

Visitors are always welcome on campus. Visitors may park in designated "V" visitor parking (no charge) or in short-term metered parking (meters must be paid) or paid garage parking (pre-pay at pay stations). Persons parking on campus to conduct business related to the ASU system for which payment or potential payment will be received are not considered to be visitors. A business permit is available for persons conducting business (please see permit information above).

STUDENTS OR EMPLOYEES OF ANY ASU SYSTEM CAMPUS ARE NOT CONSIDERED TO BE VISITORS AT ANY TIME FOR ANY EVENT.

POST OFFICE PARKING. Parking in the U.S. Postal Service customer parking lot (NW-6) is enforced from 8:00 a.m. until 5:00 p.m. Monday-Friday all year long. All post office customer parking has a 20-minute time limit (60-minute limit in disability spaces).

RESIDENT PARKING

KAYS HALL – UNIVERSITY HALL – ARKANSAS HALL – COLLEGIATE PARK – THE VILLAGE – NORTHPARK QUADS – RED WOLF DEN – LIVING/LEARNING COMMUNITY (LLC). Residents of these facilities have restricted parking in all lots within these residence zones. The lots are indicated with signage and may also be secured with gates, bollards, or other access restrictions. The restrictions apply 24 hours a day, 7 days a week. Residents of these facilities may not park in other campus zones between the hours of 8:00 a.m. and 2:00 p.m. on weekdays. Vehicles parked in these restricted residence zones must display a current ASU permit and the appropriate validation sticker specific to the lots.

Visitors to these residence facilities who are not faculty, staff, or students must park in designated visitor parking zones (no charge) or in metered or garage parking (must be paid) between 8:00 a.m. and 5:00 p.m. After the 8:00 to 5:00 business hours visitors may park in any unrestricted zones outside of these facilities. Faculty, staff, or students who are not residents of these facilities must park outside these resident areas in a zone allowed by the parking permit displayed. Vehicles parked in restricted resident zones without permits or with permits that do not have corresponding validation stickers displayed will be towed immediately, including vehicles operated by visitors and by residents who fail to display permits and validation stickers.

IMPORTANT NOTE. Resident students may park in paid contract, metered, or garage parking spaces on the ASU-Jonesboro campus, even during the 8:00-2:00 weekday restricted period. Resident vehicles parked in unpaid or expired metered or garage spaces will receive at least two citations: one for expired meter/garage space and one for parking in an unauthorized zone.

METERED/GARAGE PARKING

All persons parking in metered parking, including visitors, must pay the indicated rate for the time desired. Parking meters cost 5 cents for each three minutes desired. All meters have 2-hour time limits. Refunds are not given for amounts paid beyond the 2-hour limit. Parking meters do not provide change or refunds. Please report any meter malfunctions to Parking Services immediately.

Parking rates in the North Parking Deck are \$1.00/4 hours for faculty, staff, students, and persons displaying business permits. Visitor and disability parking in the North Parking Deck is available per the visitor and disability instructions above at no charge.

PAY STATIONS. Parking garages on the ASU-Jonesboro campus do not have parking attendants to collect payment. All payment is done through self-service technology. The North Parking Deck has digital pay stations located at the south exits. The pay stations are marked with signage and the international "P" symbol that indicates a pay machine. The pay stations accept dollar bills, quarters, dimes, and nickels. Credit card payments are also accepted per the instructions on the pay station. Pay stations do not provide change or refunds.

All metered and garage parking is enforced Monday-Friday from 8:00 a.m. to 5:00 p.m. except when ASU is officially closed for business.

LOCAL DELIVERY VEHICLES/PARKING

Vehicles used for local delivery of pizza and other food orders, flowers, balloons, small packages, freight, etc. are not required to display a permit if the name of the business is clearly displayed on the vehicle with an official business logo or other item that clearly declares that the vehicle is used for local business delivery. If the name of the business is not displayed, a business permit must be displayed from the vehicle. Local delivery vehicles are permitted to be parked in designated service/delivery zones, approved loading docks, commuter parking, metered and garage parking (must be paid), and other non-restricted areas that do not interfere with the safe operation of the campus parking infrastructure. Delivery vehicles are not permitted in fire lanes, streets, contract parking, or other restricted parking.

TOWING AND IMPOUNDING OF VEHICLES

The University reserves the right to immobilize, tow, or impound any vehicle without a current parking permit; parking in violation of current parking regulations or Arkansas law; or parked so as to create a hazard to traffic or pedestrians. Current parking and motor vehicle regulations are posted on the web site at <http://parking.astate.edu>.

MOVING VIOLATIONS

Moving violations include all traffic laws as stated in the Arkansas Motor Vehicle and Traffic Laws and State Highway Commission Regulations. The official ASU citation will be sufficient as a summons for violation of these rules and regulations. In lieu of a university citation, the violator may be issued a uniform traffic ticket which will be adjudicated in municipal court.

OFFENSES AND PENALTIES

Operating a motor vehicle in any manner which creates a disturbance on campus may be considered a traffic violation. This includes excessive use of sound systems, city ordinance/officer's discretion, horn, illegal exhaust systems, squealing of tires, or placing pedestrians or other drivers in a hazardous situation.

APPEALS

An appeal of any campus parking or motor vehicle citation, or any fines or fees resulting therefrom, must be filed online at <http://parking.astate.edu> within seven (7) days of the date of issue of the citation.

FINES

The responsibility for payment of fines incurred for moving and parking violations rests with the registrant. If ASU vehicle registration is incomplete, responsibility rests with the owner and/or operator of the vehicle. Persons violating the parking and motor vehicle regulations will be fined according to the university's system of violations listed below. The Department of Parking Services and Parking/Motor Vehicle Committee reserve the right to revise the violations list and fines as needed during the 2010-11 year.

**PARKING VIOLATIONS LIST
(Issued by Parking Services and University Police)**

Failure to display current permit	\$25.00
Failure to display permit properly	\$25.00
Failure to display license plate	\$25.00
Failure to display disability permit	\$25.00
Unauthorized parking in space/ramp access reserved for disability	\$150.00
Failure to display disability validation sticker	\$25.00
Unauthorized parking in van accessible disability space	\$25.00
Overtime at meter	\$10.00
Overtime In North Parking Deck	\$10.00
Unauthorized parking in contract space in North Parking Deck	\$50.00
Unauthorized parking in contract space in surface lot	\$25.00
Unauthorized parking in visitor zone	\$100.00
Unauthorized parking in fire lane	\$150.00
Unauthorized parking in service/delivery zone	\$25.00
Unauthorized parking in faculty/staff zone	\$25.00
Unauthorized parking in commuter zone	\$25.00
Parked in grass	\$25.00
Blocking fire hydrant	\$25.00
Unauthorized zone	\$25.00
Parked where prohibited by signage	\$25.00
Unauthorized parking in loading dock	\$25.00
Blocking drive or street	\$25.00
Blocking dumpster	\$25.00
Parked disregarding line	\$25.00
Double parked/blocking	\$25.00
Backed into parking space on street	\$25.00
Parked on wrong side of street	\$25.00
Failure to display residence validation sticker	\$25.00
Oversized vehicle over 20 feet in length	\$25.00
Falsifying information	\$85.00
Littering	\$25.00
Overtime in Postal Service customer parking	\$25.00

**MOTOR VEHICLE VIOLATIONS LIST
(Issued by University Police Only)**

Failure to stop or yield right of way	\$30.00
Failure to stop at red light	\$30.00

Failure to yield to pedestrian in crosswalk	\$75.00
Disregarding railroad crossing signals/gate	\$50.00
Hazardous driving	\$75.00
Wrong way	\$25.00
U-turn	\$25.00
Expired registration/tags	\$25.00
Failure to Stop for School Bus	\$100.00
Speeding 1 (1-10 mph over)	\$25.00
Speeding 2 (11-20 mph over)	\$35.00
Speeding 3 (20+ mph over)	\$50.00
Excessive Noise	\$25.00
Disregarding stopped school bus	\$100.00
Stopped on street	\$25.00
Equipment violation	\$25.00
Seat Belt Violation	\$25.00

ADDITIONAL INFORMATION

The ASU Parking/Motor Vehicle Regulations are on file with the State of Arkansas in the office of the Secretary of State. The regulations are enforced under the authority of Act 328 enacted by the General Assembly of the State of Arkansas.

Violators of established parking/motor vehicle regulations may be issued a uniform traffic ticket payable in municipal court in Jonesboro, Arkansas in lieu of ASU citation.

Violation notices will be affixed to the motor vehicle or presented to the driver.

Vehicles are considered parked when left standing, stopped, or unattended for any period of time.

Arkansas State University assumes no responsibility for the care and/or protection of any vehicle or its contents at any time while it is operated or parked on the campus.

Pedestrians have the right-of-way at designated crosswalks at all times except signal controlled intersections where pedestrians will be expected to comply with the signal.

Owners/operators of disabled vehicles (dead battery, empty fuel tank, lost keys, etc.) must notify Parking Services or University Police immediately noting the exact location.

Vehicles are assumed abandoned if left parked and stationary for a period of two weeks. Abandoned vehicles will be towed at the owner's expense.

Permit owners are responsible for all violations for vehicles displaying their permit.

Only one type of ASU parking permit is to be displayed on a vehicle at a time.

Vehicles will not be operated on the ASU campus without required safety equipment prescribed by the vehicle code of the State of Arkansas.

All campus vehicle accidents must be reported directly to the University Police Department.

No parking or stopping on roadways is allowed.

The Arkansas State University-Beebe University Police welcome you to campus.

The parking and driving guidelines set forth in this brochure have been designed to best utilize the facilities and maintain orderly parking and safe traffic flow.

Please feel free to call upon a University Police Officer at any time assistance is needed.

PARKING AND TRAFFIC REGULATIONS

In accordance with Arkansas Code Annotated 25-17-307, the Board of Trustees of Arkansas State University established the following rules and regulations for the registration, operation, and parking of motor vehicles on the Arkansas State University-Beebe campus, which are binding on all members of the faculty, staff, student body, and others utilizing the lands owned or controlled by Arkansas State University-Beebe. Areas painted in yellow are reserved for faculty/staff level 1 parking permits only. Areas painted green are reserved for 30 minute short-term parking only. Areas painted blue are reserved for handicapped parking only. Areas painted red are no parking zones. Parking on grass, sidewalks, cross walks, building entrance, etc. is not allowed. Any other restricted parking areas will be clearly noted. Areas painted white or without paint are non-restricted parking.

ENFORCEMENT OF PARKING REGULATIONS

The enforcement of the ASU-Beebe Parking and Motor Vehicle Regulations is the responsibility of the University Police Department. This document contains the official word on parking regulations on campus. Drivers are advised to not rely on past experience, hearsay, or other unofficial sources when operating and parking a vehicle on campus. If in doubt about any parking or motor vehicle issue, please contact the University Police.

PERMIT GUIDELINES

ASU-Beebe parking permits are valid from August 16 of the year in which the permit is purchased until August 15 of the following year. Charges for parking permits are assessed to individual accounts by the Business Office.

Faculty, staff, and students must display a current Arkansas State University system parking permit. Parameters for the operation and parking of motor vehicles at ASU-Beebe may be viewed on the campus map. ASU system permits from campuses other than ASU-Beebe are honored on the Beebe campus. However, only Beebe campus parking regulations apply when operating and parking a vehicle on the Beebe campus, even if the permit is issued by another campus.

Permits must be displayed so the entire front surface of the permit is visible. These permits can be moved from vehicle to vehicle. Permits are obtained at the Student Life Office in the Student Center. There is no charge for the initial permit as it is covered under the Infrastructure fee. Additional permits may be purchased by the same person for \$10 should the original permit be lost or destroyed.

You are responsible for all violations by a vehicle displaying a permit issued to you. If you lend your car, proper operation of the vehicle is still your responsibility.

ASU-Beebe parking permits are the responsibility of the assigned ASU Beebe employee or student and must be returned to the University Police Office or destroyed upon termination of employment or withdrawal from the university.

PARKING PERMITS

Your current parking permit is legal on all ASU campuses. You are responsible for following parking and traffic regulations in force on each campus. For information contact the local University police.

STUDENT PERMITS (SD)

Student permits are issued to all students, including evening and Saturday students. The place of residence has no bearing on whether or not a permit is required. Vehicles displaying this permit may be parked in any non-restricted area.

FACULTY/STAFF PERMITS (FS)

LEVEL 1

Individuals employed full-time before July 1, 2004.

Vehicles displaying this permit may be parked in areas painted yellow, in any non-restricted area, or in areas painted green for less than 30 minutes.

LEVEL 2

Individuals employed part-time or full-time after July 1, 2004.

Vehicles displaying this permit may be parked in any non-restricted area, or in areas painted green for less than 30 minutes.

TEMPORARY PERMITS

Temporary permits are issued to faculty, staff, or students who are unable to display their current parking permit. Examples of use include a misplaced permit, permit left in another vehicle, etc. Persons with FS permits may use a temporary permit to park in areas available to them with their regular permit. Persons with SD permits may use temporary permits to park in any non-restricted areas or in areas painted green for less than 30 minutes. Temporary parking permits are available in the University Police Office for short-term parking – not to exceed two (2) days. All traffic regulations apply to temporary vehicles.

VISITOR PARKING

Visitors are ALWAYS welcome on campus and may park in any non-restricted area. If you are visiting and receive a ticket please disregard. If you have any questions please contact University Police or check with the information desk in the Student Center. Currently enrolled students or current employees of any ASU system campus are welcome on campus and are requested to observe our campus parking regulations.

RESTRICTED PARKING AREAS

Red	Restricted parking at all times unless otherwise noted.
Yellow	Only vehicles displaying a Level 1 FS permit may park in yellow during the following hours: Monday through Friday, 8:00 a.m. through 3:00 p.m.
Blue/White	Designated disability parking spaces including ramps. Only vehicles displaying a current disability permit from any state or temporary ASU-Beebe disability permit may park in Blue/White. Visitors may display a state issued disability permit.
Green	Visitors and 30-minute parking only. NO permit parking allowed.
Signs/Pavement Markings	Restricted by signs and pavement markings.
Event Parking	Arkansas State University-Beebe reserves the right to set aside areas as necessary for special events in all parking areas of the university. The university also reserves the right to temporarily block certain streets as necessary without notice to the public.

DISABILITY PARKING

Vehicles parked in disability parking spaces at ASU-Beebe must display a current disability license plate or placard issued by any state. Faculty, staff, and students must also display a current ASU-Beebe permit. Parking in disability spaces without proper permits is a serious offense. Citations issued for this violation carry a \$50.00 fine. Citations are also issued for blocking disability ramp space, recessed street and sidewalk access areas.

Transfer of disability license or placard is a violation of the Arkansas state law. Offenders will receive citations.

TEMPORARY DISABILITY PARKING

The ASU-Beebe Counseling Center provides permits for temporary disabilities. Vehicles displaying a current ASU-Beebe temporary disability permit may be parked in spaces painted blue and white (disability spaces). An ASU-Beebe temporary disability permit does not provide any additional privileges. An ASU temporary disability permit must be displayed as directed by the University Police.

RESPONSIBILITIES AND INFORMATION

Standard traffic regulations and definitions as enacted into the motor vehicles law of the State of Arkansas will be enforced on University property at all times. Students and staff members are expected to be familiar with and abide by these regulations. If a member of the University Community is not cited for breaking the traffic regulation, it does not imply that the regulation is no longer in effect. Pedestrians have the right-of-way at designated crosswalks at all times.

School buses, large vehicles and other special purpose vehicles will be required to park in areas designated by a University Police Officer.

Motorcycles, motorbikes, three-wheelers, etc., must be operated on streets designated for normal automobile use. Parking for non-motorized and 50 cc or less moped-type vehicles will be restricted to designated parking areas. Bicycle racks are available on campus.

Arkansas State University-Beebe assumes NO responsibility for care and/or protection of any vehicle or its contents at any time while it is on campus. For protection, lock your vehicle.

All vehicle operators will observe and obey the orders of University Police Officers in performance of their duties. This includes rendering and producing identification and registration when requested. All campus vehicle accidents must be reported to the University Police Office in State Hall. In addition to the University Police Officers, the City Police have the right to issue tickets for violations on campus since the University is within the city limits.

TOWING AND IMPOUNDING OF VEHICLES

The university reserves the right to immobilize, tow, and/or impound any vehicle that is parked on university property in such a way as to constitute a serious hazard or to prohibit the normal operation of any part of the parking infrastructure at ASU-Beebe. The University Police may direct an authorized commercial garage to carry out any towing action. Violators will be responsible for paying all costs for removal, impounding, and storage of such vehicles. Vehicles may be held until all charges are paid.

MOVING VIOLATION

Moving violations include all traffic laws as stated in the Arkansas Motor Vehicle and Traffic Laws and State Highway Commission Regulations. The official ASU-Beebe citation will be sufficient as a summons for violation of these rules and regulations. In lieu of a university citation, the violator may be issued a uniform traffic ticket, which will be adjudicated in municipal court.

ENFORCEMENT OF REGULATIONS

1. Enforcement of campus traffic and parking regulations is one of the general responsibilities of the University Police.
2. Arkansas State University-Beebe University Police Officers are constituted peace officers by action of the Board of Trustees and under the laws of this state. They possess all authority provided by the law for city police and county sheriffs to be exercised as required for the safety and protection of the University community, and are limited by the same constraints on abuse of power.
3. All appeals should follow the procedures as outlined.
4. Persons with unregistered vehicles who violate the established Traffic and Parking Regulations (parking on sidewalks, grass, red/yellow areas, crosswalks, etc.) may be issued a Uniform Traffic Ticket, which is payable in Municipal Court in Beebe, Arkansas.
5. Any vehicle owner who has five (5) or more traffic or parking violation notifications during any semester that have not been resolved (penalties paid or action completed by the Traffic Appeals System) may have the motor vehicle being used impounded each time the vehicle is parked on campus until outstanding charges have been resolved.
6. Any vehicle owner who has more than eight (8) traffic or parking violations during the academic year will have their campus parking privileges revoked for the remainder of the academic year.
7. Standard traffic regulations and definitions as enacted into the motor vehicle code for the State of Arkansas will be used in enforcement of campus traffic regulations.
8. The Beebe Police Department has jurisdiction rights to issue tickets on campus since Arkansas State University-Beebe is located inside the corporate limits of the city of Beebe.

OFFENCES AND PENALTIES

Any operation of a motor vehicle that creates a disturbance on campus may be considered a traffic violation. This would include such things as excessive use of horn, loud sound systems, illegal exhaust systems, squealing of tires, or placing pedestrians or other drivers in a hazardous situation.

A person receiving notice of traffic or parking violation is required to pay the fine levied or report to the University Police Office to appeal the violation notice within two (2) school days (excluding Saturdays, Sundays, and holidays). If this is not done, the fine will be placed against his/her account in the Business Office.

Traffic and parking records are kept from August 16 of one year to August 15 of the next year.

Violation notices shall be affixed to the motor vehicle or presented to the driver. Violation tickets shall be issued in duplicate, one copy for the offender and one copy for the University Police Office. Information on violation tickets will be forwarded to the Business Office for processing.

FINES

The responsibility for payment of fines incurred shall rest with the registrant. In the event registration has not been completed, payment lies with the owner and/or operator of the vehicle. Persons violating these rules and regulations while using a motor vehicle on campus may be charged under the University's system of administrative charges as noted.

VIOLATIONS LIST

1. Failure to display current permit	\$20.00
2. Failure to display permit properly	\$20.00
3. Illegal use of permit; reproducing, altering, defacing, using revoked, etc.	\$20.00
4. Parked disregarding painted lines	\$20.00
5. Hazardous driving	\$20.00
6. Parked in unauthorized zone	\$20.00
7. Failure to stop or yield right of way	\$20.00
8. Disregarding the barricades	\$20.00
9. Driving wrong way on one way	\$20.00
10. Driving/parked on grass	\$20.00
11. Parked in ramp/space reserved for disability parking	\$50.00
12. Parked in yellow	\$20.00

13. Parked in green exceeding 30 min.	\$20.00
14. Double parked/blocking	\$20.00
15. Blocking loading dock/ramp	\$20.00
16. Blocking drive	\$20.00
17. Blocking dumpster	\$20.00
18. Parked on wrong side of street	\$20.00
19. Parked where prohibited by signage	\$20.00
20. Blocking fire hydrant	\$20.00
21. Speeding	\$20.00
22. Backed into parking space (including pulling through)	\$20.00
23. Warning	\$ 0.00

ADDITIONAL INFORMATION

- The ASU-Beebe Vehicle Regulations are on file with the State of Arkansas in the office of the Secretary of State. The regulations are enforced under the authority of Arkansas Code Annotated 25-17-307.
- Violators of established parking/motor vehicle regulations may be issued a uniform traffic ticket payable in municipal court in Beebe, Arkansas in lieu of ASU-Beebe citation.
- Vehicles are considered parked when left standing, stopped, or unattended for any period of time.
- Owners/operators of disabled vehicles (dead battery, empty fuel tank, lost keys, etc.) must notify University Police.
- Vehicles are assumed abandoned if left parked and stationary for a period of two weeks. Abandoned vehicles will be towed at the owner's expense.
- Permit owners are responsible for all violations for vehicles displaying their permit.
- Only one type of ASU-Beebe permit is to be displayed on a vehicle at a time.
- Vehicles will not be operated on the ASU-Beebe campus without required safety equipment prescribed by the vehicle code of the State of Arkansas.
- All campus vehicle accidents must be reported directly to the University Police Department.
- No parking or stopping on roadways allowed.

All persons, including visitors, are expected to adhere to all campus and state regulations regarding safety procedures.

APPEALS

Appeals must be made to the Traffic Appeals Committee according to these rules and regulations within two (2) school days. Appeal forms are available at the University Police Office in State Hall.

TRAFFIC APPEALS COMMITTEE

The Traffic Appeal Committee will receive written appeals on parking violations and may at its discretion require oral presentations. The decisions of the Committee will be final.

REMEMBER!
LOCK YOUR CAR
SECURE YOUR PROPERTY
DON'T BE A VICTIM OF A CRIME

Temporary Parking Permits

Students and/or staff may request a temporary parking permit. Temporary parking permits are available in the Campus Police Office at ASUN, in the Admissions Office at ASUN Technical Center-Marked Tree, or in the Business Office at ASUN Technical Center-Jonesboro for short-term parking. All traffic regulations apply to temporary vehicles. A request for temporary vehicle regulation form must be completed in Campus Police Office at ASUN, Admissions at Marked Tree and the Business Office at Jonesboro.

Request for: Temporary Vehicle Registration

DATE _____
NAME _____
VEHICLE MAKE _____ YEAR _____
VEHICLE LICENSE NUMBER _____

Visitors are welcome on campus and may park in any non-restricted parking area. Currently enrolled students and employees are not considered visitors.

Policy Statement

All statements reflect policies in existence at the time this pamphlet went to press and the university reserves the right to change policies at anytime without prior notice.

DISCLAIMER: Arkansas State University-Newport will not be responsible for accidents and/or damage to any vehicle while parked on the campus.

WHERE AND HOW TO PARK

1. Blue painted blocks are for Handicap parking only.
2. Green painted blocks are for Visitor parking only.
3. Always pull into a parking space. Never back into one.
4. Never park in the spaces between the handicap parking.
5. Always park in a marked parking space.

YOU ARE RESPONSIBLE FOR COMPLYING WITH ALL RULES AND REGULATIONS PRINTED IN THIS PAMPHLET.

Hints on Protection of Property

- Most thefts occur when property is left unattended in vehicles, dining halls, libraries, etc.
- Do not leave personal property unattended or on desks.
- Keep small valuables secured out of sight.
- Students may experience the loss of valuable property by laying it down and then going to another part of the building for a few moments.

**REMEMBER:
LOCK YOUR CAR. SECURE YOUR PROPERTY.
DON'T BE A VICTIM OF A CRIME**

**In Case of Emergency Contact
Police Dept for your Campus:**

ASU-Newport
870-512-7866

OR

Jonesboro Police Dept.
870-935-5553

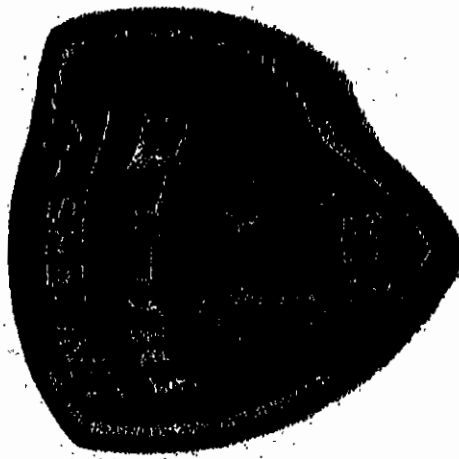
OR

Marked Tree Police Dept.
870-358-2024



"A Great Place to Start."

Parking & Traffic Regulations



To Contact the Newport
Campus Police Call:

Campus Police Office... 870-512-7866
Cell Phone... 870-217-1347
Cell Phone... 870-217-1348

Parking and Traffic Regulations

Arkansas State University-Newport
ASUN Technical Center - Marked Tree
ASUN Technical Center - Jonesboro

The Campus Police Department welcomes you to the campuses of Arkansas State University Newport. This pamphlet is designed to furnish you with guidelines to best utilize the facilities, maintain orderly parking, and safe traffic flow. Please feel free to call upon the Campus Police Officer at any time you may need assistance.

Parking and Traffic Regulations

In accordance with A.C.A. 25-17-307, the Board of Trustees of Arkansas State University established the following rules and regulations for the registration, operation and parking of motor vehicles on the campuses which are binding on all members of the faculty, staff and others utilizing the lands owned or controlled by Arkansas State University-Newport.

Registration of Vehicles

(Vehicles defined: any self-propelled vehicle having two or more wheels)

- All students, faculty and staff who park a vehicle on all ASUN campuses are required to register the vehicle and display a parking decal/hangtag provided free of charge.
- Parking decals are good from the fall semester of one year to the fall semester of the next year.
- Annual registration of vehicles takes place at time of fall class registration.
- All students, faculty and staff must register their vehicles by the first day of the fall semester, or prior to a vehicle being brought on campus following that date.
- Decals must be permanently affixed to the outside top left corner of back glass or left side of bumper as prescribed at the time of issuance and as indicated elsewhere in this pamphlet. The decal must be highly visible and affixed to avoid penalty.
- The hangtag must be placed on the rearview mirror at all times while the vehicle is parked on any ASUN campus.
- When a vehicle is sold or when part of the vehicle to which a valid decal is attached requires replacement, a replacement decal must be registered.

Installation of Parking Decal

- Place your decal or hang tag in the proper place as soon as you receive it.
- DO NOT tape the decal: use the adhesive as directed.
- DO NOT tape the hangtag on vehicle or lay on dash.
- Only one current parking decal/hangtag may be displayed.

Your current parking decal is legal on all ASU campuses. You are responsible for following parking and traffic regulations on each campus. For more information contact the local campus police.

Responsibilities and Information

Standard traffic regulations and definitions as enacted into the motor vehicle laws of the State of Arkansas will be enforced on university property at all times. Students and ASUN employees are expected to be familiar with and abide by these regulations. If a member of the university community is not cited for breaking a traffic regulation, it does not imply that the regulation is no longer in effect. Pedestrians have the right-of-way at designated crosswalks at all times.

- Vehicles are considered parked when left unattended.
- The responsibility for finding a legal parking space rests with the vehicle operator.
- Lack of space is not a valid excuse for violating parking regulations.
- It shall be the responsibility of any driver of a disabled vehicle to immediately contact the Campus Police Officer, Student Services, or an Administrator on your campus.
- Vehicles are assumed to be abandoned if left parked in one location for a period of two weeks. Such vehicles may be towed at the owner's expense.
- School buses, large vehicles and special purpose vehicles will be required to park in areas designated by the Campus Police Officer.
- Motorcycles, motorcycles, three-wheelers, etc., must be operated on streets designed for normal automobile use. Arkansas State University-Newport assumes NO responsibility for the care and/or protection of any vehicle or its contents at any time while it is on campus.

- All vehicle operators will observe and obey the orders of the Campus Police Officer in performance of his duties. This includes rendering and producing identification and registration when requested.
- All campus accidents must be reported to the Campus Police, Student Services, or local police in Jonesboro or Marked Tree.
- The registrant is responsible for all traffic violations by a vehicle displaying a decal/hangtag issued to you. If you lend your car, proper operation of the vehicle is still your responsibility. If you transfer ownership of your car, scrape off the parking decal or you will be responsible for any violation committed by the new owner.
- ASUN violations adjudicated on all ASUN campuses will not be charged to the license of the driver.
- Yield the right-of-way to all pedestrians in campus crosswalks or while crossing parking lots.

Enforcement of Regulations

- Enforcement of campus traffic regulations is one of the general responsibilities of the Campus Police Officer.
- Arkansas State University-Newport Campus Police Officer is a constituted peace officer by action of the Board of Trustees and under the laws of the State. A campus police officer has the same authority provided by law as the city police and county sheriff to be exercised as required for the safety and protection of the university community.
- Standard traffic regulations and definitions as enacted in the motor vehicle code of the State of Arkansas will be used in enforcement of campus traffic regulations.
- In addition to the Campus Police Officer, the City Police have the right to issue tickets for violations on campus because the university is within the city limits.

Offenses and Penalties

- Operating a motor vehicle in any manner, which creates a disturbance on campus may be considered a traffic violation. This includes excessive use of boom box, stereo, illegal exhaust systems, squealing of tires, or placing pedestrians or other drivers in a hazardous situation. All personnel, including university employees and visitors, are expected to adhere to all campus and state regulations regarding safety procedures.
- Traffic and parking records are kept from Fall of one year to Fall of the next year.