



2019 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS
333 Raspberry Road, Anchorage, Alaska 99518-1565
Telephone: (907) 267-2369 or (907) 267-2299
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

**Temporary
Registration #**

2156

This TEMPORARY REGISTRATION is good for 21 business days from date signed by ADFG Representative.

CHECK ONE:

- Guide Only Registration (complete sections A and C)
- Business Owner Registration (complete sections A and B)
- Combined Business/Guide Registration* (complete sections A, B, and C)

*An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Check if you were registered in 2018?

APPLICATION
MUST BE
STAMPED BY
ADF&G TO BE
VALID

INSTRUCTIONS ON BACK OF FORM

SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: _____
Last First MI

Permanent Mailing Address: _____
PO Box or Street Address City State Zip

Telephone Number: () _____ In-Season Telephone Number: () _____

Mail Card Here: _____
(If different than permanent) PO Box or Street Address City State Zip

Email Address: _____ **Your Registration Card will be emailed to you within 21 days.**

SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

BUSINESS INFORMATION:

Name of Business: _____

State of Alaska Business License Number: _____ Expiration Date: Mo/Date/Yr

Name of Business Owner: _____

Remember to get logbooks for your business at the nearest ADF&G office prior to commencement of guiding activities.

**TEMPORARY
REGISTRATION ONLY**

SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

2019 Alaska Sport Fishing License #: _____ Date of Birth: Mo/Date/Yr

SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure. (NOTE: Making a false statement or omitting a material fact is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

X _____ Circle one: Applicant or Agent Date: Mo/Date/Yr

This TEMPORARY REGISTRATION must be signed and stamped by an ADF&G employee and in your possession before guiding activities begin.

Name of ADF&G Representative (print): _____ Date: _____

Signature: _____ Place of Issue: _____



INSTRUCTIONS FOR THE 2019 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION

Attention: *The following will apply without exception:*

1. All applicable sections of the registration must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a temporary registration that expires in 21 days. Your wallet-sized registration card will be emailed to you. You may reply to the email to request a hard copy, which will be mailed to you within 2 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

INSTRUCTIONS:

SECTION A: ALL applicants must complete this section.

SECTION B: BUSINESS OWNER OR THEIR AGENT: Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same registration. A separate registration application must be submitted.

IMPORTANT NOTICE TO BUSINESS OWNERS

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding services begin. Business owners are required to register all charter vessels with ADF&G and acquire logbook(s) prior to commencement of guiding activities. ***Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.***

SECTION C: GUIDES: Complete this section if you intend to guide for a sport fish operation owned by someone other than you, or if you are a business owner who also intends to guide (owner/operator).

U.S. COAST GUARD OPERATOR'S LICENSE: A licensed sport fish guide **must** have, at minimum, a Limited OUPV for Western Waters in Alaska or 6-pak U.S.C.G. operator's license in their possession while operating a **motorized vessel** with clients or transporting clients in a motorized vessel on navigable waters. Navigable waters are determined by the U.S. Coast Guard (907) 271-6700.

IMPORTANT NOTICE TO GUIDES

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding activities begin.

WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection.

- a current sport fishing guide registration;
- a copy of the current ADF&G sport fishing business registration of the guide's employer;
- a current Alaska sport fishing license and applicable tags, stamps or permits that are required to engage in the sport fishery for which the guide services are being provided;
- an identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide;
- a current logbook for the water type on which guide services are being provided.



State of Alaska
Department of Fish & Game
Division of Sport Fish

Logbook No.: 190181

2019 Saltwater Charter Logbook and Vessel Registration

If you are interested in using the electronic logbook, please contact Bob Powers at robert.powers@alaska.gov or 907-267-2299.

Vessel Name: _____

Vessel AK No. or USCG No.: _____

1. All charter trip activity conducted from this vessel must be recorded in the logbook assigned to this vessel.
2. Federal rules require Charter Halibut Permit (CHP) number(s) to be recorded in the logbook before the beginning of any trip during which halibut are caught and retained.
3. Please read the Instructions for Completing 2019 Logbook Pages (beginning on page ii) carefully as they may have changed.

CHP #:

CHP HOLDER:

Logbook Inspection

This logbook must be presented for inspection, upon request, to any representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service.



INSTRUCTIONS FOR ADF&G REPRESENTATIVE:

Please forward the white copy of this form to:
Sport Fish RTS, 333 Raspberry Rd., Anchorage, AK 99518-1565.

DO NOT REMOVE THE PINK COPY. THE PINK COPY MUST STAY IN THE LOGBOOK.

DO NOT ISSUE A LOGBOOK UNLESS THE APPLICANT HAS THE FOLLOWING:

- ⇒ 2019 ADF&G Sport Fish Business Registration
- ⇒ Current AK Vessel No. issued by DMV or Current USCG Vessel Documentation No.

None of the above can be "Pending"

2019 ADF&G Sport Fish Business Owner and Guide License applications are available at all ADF&G offices or online near the bottom of the following web page:

<http://www.adfg.alaska.gov/index.cfm?adfg=SFGuidesLicense.Businesslicense>

or can be applied for online at: <https://www.adfg.alaska.gov/store/>

AK Vessel Registration information is available from Alaska Division of Motor Vehicles at (907) 269-5551 or online at: <http://www.doa.alaska.gov/dmv/reg/boat.htm>

2019 Saltwater Charter Logbook Sign-Out and Vessel Registration
Must be completed

Sport Fish Business Information:

Logbook No.: **190181**

Name of Sport Fishing Business: _____

ADF&G Sport Fish **Business** Registration No.: 2019- **BL-** _____

Sport Fish Charter Vessel Registration:

Check Box if Your Business is Using the Electronic Logbook

⇒ DMV issued AK No. or USCG Vessel Documentation No.: _____
(A logbook WILL NOT be issued without a current AK or USCG No.)

⇒ Vessel Name: _____
(Vessel Name and AK No. or USCG No. must appear on the cover)

⇒ Primary Alaska Saltwater port from which this vessel will operate during 2019: _____

DEPARTMENT USE ONLY

⇒ Did you issue a Statistical Area Map YES NO If No, Explain: _____

⇒ ADF&G Representative: (print) _____

⇒ Area Office: _____ Date of Issue: _____

Vessel Registration

All vessels used in sport fishing guide activities must be registered with ADF&G. All vessels must have a current AK registration number issued by the Division of Motor Vehicles (DMV) or a current USCG documentation number prior to registering with ADF&G. If the vessel has an AK number, the AK number must be displayed during guided fishing operations.

Vessel Decal/Year Tags

One set of ADF&G decals will be issued per registered vessel. Decals must be applied and visible on both sides of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or plexiglas® which in turn is secured to both sides of the vessel. Decals can be transferred from one vessel to another; as long as the receiving vessel has a current AK registration number from DMV or a current USCG documentation number and has been registered with ADF&G. Annual stickers or tags will be issued as vessels are registered and must be adhered directly to the decal in the designated area. Lost decals and tags can be replaced free of charge at any ADF&G office.

Transferring A Logbook

A logbook is issued to a specific business for a specific vessel. All active vessels must be registered and issued a current year logbook from an ADF&G office. Logbooks may not be transferred between businesses. Only the business the logbook is issued to may use the logbook.

If a vessel belonging to a registered sport fish business is borrowed by another business, the borrowing business must be currently registered and must acquire their own logbook.

If a business substitutes a different vessel for the primary vessel during any part of the season, the original logbook can be used on the substitute vessel for up to seven (7) consecutive days. A temporary vessel used for more than seven (7) consecutive days must be issued a new logbook. ADF&G must be notified (see contact information on page v) with the substitute vessel registration information.

All vessels engaged in fishing with clients on board must be registered and display the vessel decals.

Return The Logbook Pages Weekly

Fishing activity that occurs prior to April 1, 2019 is due to ADF&G by April 8, 2019; all activity thereafter must be received by ADF&G EVERY WEEK as detailed in the schedule on the inside of the front cover of this book. Logbook pages can be submitted to any ADF&G office or mailed to the address printed on the back of each logbook page.

PINK COPIES OF THE LOGBOOK PAGES ARE TO REMAIN IN THE LOGBOOK

Responsibility Of Business Owner & Guide

Guides are responsible for completing logbook pages in the manner and at the location specified in the logbook instructions.

ADF&G licensed business owners are responsible for reporting logbook information and submitting the completed logbook pages to the department for fishing activities from January 1, 2019 through December 31, 2019 for each sport fishing guide they employ in accordance with the schedule printed inside the front cover of the logbook.

What A Guide Must Have In Possession While Guiding

While providing sport fishing guide services, a sport fishing guide shall have the following readily available for inspection by request of a representative of the Department of Fish & Game, a peace officer of the state, or law enforcement representative of the National Marine Fisheries Service:

- a current sport fishing guide registration issued by ADF&G;
- copy of the current ADF&G sport fishing owner's business registration of the guide's employer;
- a current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which guide services are being provided;
- an identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide. The identification card **MUST** match the name on the guide license;
- per federal regulation a Saltwater Charter Logbook if halibut are being harvested;

Other agencies such as the USCG or National Marine Fisheries Service may have additional requirements. It is your responsibility to determine what those requirements are.

See page v for Federal Regulations.

When To Complete A Logbook Page

A Charter Vessel Fishing Trip is defined as the time period between the first deployment of fishing gear from a vessel providing sport fishing guide services and the offloading of one or more anglers or any harvested fish from the vessel.

A trip that consists of no paying clients, that is, all anglers are “comped”, and the guide is NOT receiving any tips or other compensation, would NOT be considered a chartered trip and a logbook page should not be completed and submitted to the Alaska Dept. of Fish and Game. If a guide is present during a private fishing trip, the guide may be compensated for actual daily expenses for fuel, food, or bait. In this case a logbook page should not be completed or submitted to ADF&G. If the guide receives any other compensation for assisting anglers, such as daily wages, tips, moorage fees, etc. from a registered fishing service or from clients, then a logbook page should be completed and submitted to ADF&G.

Additional information about regulations and definitions related to guide and business registration and guiding can be found at: <http://www.adfg.alaska.gov/index.cfm?adfg=SFGuidesLicense.Businesslicense>

Before a Trip Begins (see definition above), the Guide must Record:

- The 2019 sport fishing license number, permanent identification number (PID) or disabled veteran (DAV) license number for anyone that will fish during any part of the trip, including paying and non-paying (comped) anglers and crew.
- The first and last name of each angler in the space provided below their license number.
- The word “Youth” in the fishing license space along with the first and last name on the name line for resident anglers under 18 years old and non-resident anglers under 16 years old. Multiple youth anglers on a trip should be recorded as Youth 1, Youth 2 etc.

Complete the logbook through the last charter trip of the season in the following manner:

Returning to a Dock:

- Complete and sign the logbook page before offloading any fish from the vessel. If no fish were kept, complete and sign the logbook page before offloading any clients.

No Docking Facilities (e.g. trailered vessels):

- Complete and sign the logbook page before the vessel or guide departs the launch/landing site AND before offloading any fish from the vessel.
- If no fish were kept, complete and sign the logbook page before the vessel or guide departs the launch/landing site.

No Vessel Used (aircraft, highway vehicles, walk-in, ATVs, etc.):

- Complete and sign the logbook page before the guide leaves the fishing site. Fishing site is defined as the location where fishing activity took place.

Multiple Trips per Day:

Use a separate logbook page for each trip if multiple trips were taken during the same day. Complete and sign the logbook page at the end of each trip as described above.

Multi-Day Trips:

Complete and sign a logbook page at the end of each day on which sport fishing guide services were provided. Use a separate logbook page for each day of the trip. Record the port or community of offloading at the end of the multiple-day trip, not the port or location where the vessel anchored or moored each night.

For example, for a five-day trip with only three days of guided fishing, three logbook pages should be submitted, all with different dates fished but with the same port of offloading.

TRIP INFORMATION

Complete this section for trips with additional pages for trips with the same trip.
 DATE FISHED: 7 / 3 2019 6 AM PM

Both salmon & bottomfish were targeted. This was a 7 hour trip, 3 hours were spent targeting salmon, 4 hours were spent targeting bottomfish.

Salmon: 112120 3 Hours Fished
 Primary Statistical Area
 Bottomfish: 112120 4 Hours Fished
 Primary Statistical Area

2019 GUIDE REGISTRATION NUMBER (assigned to you by ADF&G): GL-20116
 CHARTER HALIBUT PERMIT (CHP) (assigned to you by NOAA): 1234B
 Check box if more than one CHP is used on this trip:

The complete CHP number must be provided. This operator was using more than one CHP on this trip.

COMMUNITY OR PORT WHERE TRIP ENDED: (where fish or clients were off-loaded from vessel) JUNEAU
 GUIDED ANGLER FISH (GAF) PERMIT NUMBER: (assigned to you by NOAA) 189

See GAF instructions on page vii.

INDIVIDUAL ANGLER AND CATCH INFORMATION

Complete one row below for each angler who fished this trip. Record sport fishing license number, printed name AND Alaska residency status for all anglers. Write "Youth" as license number for young anglers not required to license.

	SALMON										BOTTOMFISH						
	AK Resident	Non-Resident	Comped	Captain or Crew	Kept / Released	King (20" & larger)	King (under 20")	Coho	Sockeye	Other Salmon	Halibut	GAF Halibut	Lingcod	Pelagic Rockfish	Yelloweye Rockfish	Nonpelagic Rockfish including Yelloweye	Sablefish (Black Cod)

1. 9513115 K
 License Number
Larry Lure
 First Name / Last Name
Larry Lure
 Signature

If halibut were kept in 3A or 2C the angler must provide a signature.

2. 9713556 K
 License Number
Igot Halibut
 First Name / Last Name
Igot Halibut
 Signature

Next to every fishing license number fill in the Non-resident or Resident circle

3. 9163466 K
 License Number
Doug Drift
 First Name / Last Name
Doug Drift
 Signature

If the angler is a non-paying "Comped" angler or a crew member fill in the appropriate circle

4. Youth 1 K
 License Number
Bryan Baiter
 First Name / Last Name
Bryan Baiter
 Signature

Youth angler kept a halibut and must sign on the signature line

5. 9652002 K
 License Number
Frank Fisher
 First Name / Last Name
Proxy
 Signature

This licensee holder had another angler proxy fish for him. Record the beneficiary's license number, first and last name and write "PROXY" on the signature line.

6. _____ K
 License Number

 First Name / Last Name

 Signature

The guide must sign the bottom of each logbook page for each trip he/she was in charge of.

CERTIFICATION: I certify that the information provided herein is accurate and true. Falsification or omission of information on this form is punishable under AS 11.56.210(a) and 5 AAC 75.076.

X Gloria Gudeo SIGNATURE

Form 11-540 (01-2019)

2019 Freshwater Sport Fish Guide Logbook and Vessel Registration

190311

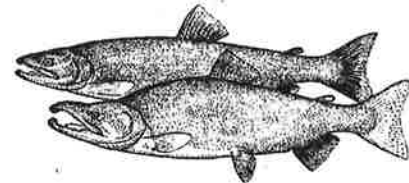
LOGBOOK NO.

If you are interested in using the electronic logbook, please contact
Bob Powers at robert.powers@alaska.gov or 907-267-2299.

BUSINESS NAME

BL-

ADF&G BUSINESS REGISTRATION NUMBER



*Please follow the instructions carefully
as they may have changed.*



State of Alaska Department of Fish & Game
Division of Sport Fish

Optional Guide Information

GL Number

Guide Name

GL- _____

GL- _____

GL- _____

LOGBOOK INSPECTION

This logbook must be presented for inspection, upon request, to
any representative of the Department of Fish and Game or peace
officer of the state.

November 11 – November 17	November 23
November 18 – November 24	December 2
November 25 – December 1	December 9
December 2 – December 8	December 16
December 9 – December 15	December 23
December 16 – December 22	December 30
December 23 – December 29	January 6, 2020
December 30 – December 31	January 13, 2020

i

LOGBOOK NO. **190311**

2019 Freshwater Sport Fish
Logbook Sign-Out

Sport Fish Business Information

Must have a current ADF&G Business Registration Number

Name of person to whom this logbook was issued

Sport fishing business name

BL-

ADF&G business registration number (not "guide-only" registration)

Contact phone number

Check box if your business is using the Electronic Logbook



Are you going to use a vessel while providing sport fishing guided services in freshwater?

No Yes (If yes, list vessels on pg. iii)

Instructions to ADF&G Representative

Please forward the white copy of this form to:

Sport Fish Research & Technical Services
333 Raspberry Rd., Anchorage, AK 99518

ADF&G area offices will keep the pink copy of the sign-out sheet on file

Do NOT issue a logbook unless the applicant has the following:

- 2019 ADF&G Business Registration Card;
- Current AK Boat Number issued by DMV or current USCG Vessel Documentation number, if applicable.

None of the required information can be "pending."

This form must be complete and accurate to the best of your knowledge. Incomplete forms will be returned to you for follow-up and completion, resulting in a processing delay.

DID YOU PROVIDE A SITE CODE LIST? YES NO

ADF&G REPRESENTATIVE (PRINT)

AREA OFFICE

DATE OF ISSUE